



Minutes

Meeting called by: Josée-Anne Le Dorze

Date & Time: August 19, 2019 6:30pm

Location: 1549 St. Mary's Road, Royal LePage Office

Board Members

Josée-Anne Le Dorze, Chair - Dave Rheault, Treasurer - Andrea Danelak, Communications Director - Eva Trachtenberg, Special Events Director - Nicole Hacault, Volunteer Director - James Stefishen, Fundraising Director - Vacant, Secretary

Attendance

Andrea Danelak, Josée-Anne Le Dorze, Nicole Hacault, Eva Trachtenberg, Laura Rivers

Treasurer Update

- Bank account balance = \$3899.61
- Outstanding cheques: GottaGo, Heather's Pretty Parties, Bouncen' Good Times, Prairie Wildlife Rehab, Food, Insurance

CRA Year End

- Josee to drop off bank statements and other items at accountant's, CRA due Dec. 31 2019

Newsletter, website and social media

- Newsletter completed, Andrea waiting for feedback from board members, will be sent out Wednesday or Thursday
- First newsletter with advertisements
- Survey regarding newsletter readership- 29+ responses so far, suggestions for content providing some ideas for future newsletters
- First round of Social media shout outs scheduled for sponsors
- Website updated with sponsor logos

Sponsorship & Fundraising Update

- Send Digital Screen to all Gold & Platinum Sponsors (except TD & Med Shoppe as Josée has already sent it to them)
- Chronological document is being updated regularly with new sponsors



Party in the Park

- Music: Nicole to check in with Mike regarding confirmed bans
- Food: no update from Duane yet
- City of Winnipeg cheque has gone through and permits/bandmobile finalized
- Noise permit: Faxed to WPS on August 14
- Insurance: being finalized with Wyatt Dowling (now that we are having bouncy staff present at the event)
- Port-a-potty & hand-washing sink with Gotta Go confirmed
- Activities: Prairie Wildlife Rehab, 3 face painters from Heather's Pretty Parties, 2 bouncy castles are confirmed, Andrea submitted request for City games, Josee submitted request for Winnipeg Police Service and Caricature artist donated by Wyatt Dowling
- Volunteers:
 - 4 from Caisse (FOOD TENT WITH DAVE)
 - 2 from Entegra
 - Wyatt Dowling will possibly provide a couple volunteers, like last year
 - With 2 staff from the bouncy company staying onsite, this should be all the volunteers we need
- Vendor Market: Eva working hard to get our total number of vendors to 30- will post on Manitoba Handmade group to see if we get a few extra interested vendors

Potential New Event Updates

- No updates at this time - will revisit once PITP is done
 - Halloween Decorating Contest
 - 10k run
 - Outdoor Movie Night
 - Adopt-A-Pot

New Business

- Laura has agreed to be our new secretary!

Next meeting date

- September 4, 2019, 7:30pm