



Minutes

Meeting called by: Josée-Anne Le Dorze

Date & Time: June 7, 2018

Location: Louis Riel Library Study Room

Board Members

Josée-Anne Le Dorze, Chair - Dave Rheault, Treasurer - Andrea Danelak, Communications Director - Eva Trachtenberg, Special Events Director - Nicole Hacault, Volunteer Director - James Stefishen, Fundraising Director - Vacant, Secretary

Attendance - Quorum Present

Josee-Anne Le Dorze

Andrea Danelak

Dave Rheault

Nicole Hacault

Chair Update

- Funding Update
 - Motion to submit a funding request for Per Capita Grant to cover the anticipated costs of our 2nd year of existence based on Dave's spreadsheet of year 1 expenses
 - Motion carried unanimously
 - Once application is filled out, will be reviewed by executive committee members before submission
 - Printing costs, cheques, website upgrade, event permits and insurance, etc.
- Constitution
 - Solid draft has been created
 - RPSCA still learning what works best (still a new association, less than one year in existence)
 - Many things are currently changing, such as the roles of the executive committee and the role definitions
 - Governing document is definitely required
 - RPSCA to continue to work on it and aim to have final governing document in place for the second year of existence
- French Language Plan
 - No update at this time



Treasurer Update

- Motion to remove Glen Churchill & Janelle Berard from River Park South Community Association bank account at Caisse
 - Motion carried unanimously
- Motion to add Fundraising Director James Stefishen as a signor on the bank account
 - Motion carried unanimously

Events Director Update

- Garage Sale Debrief
 - Lots of positive feedback
 - Lots of hashtag participation

Communications Director

- Website
 - Upgrade Wordpress plan for 2018-2019 year if funding approved
 - This would give us additional abilities such as embedded maps and posting videos
- Social Media
 - Slowing down of social media for summer months
- Newsletter still on schedule to be delivered June 13
- In May, Andrea fielded a phone call from a person without social media

Fundraising Director Update

- No update at this time

Volunteer Director Update

- No update at this time

Fall Event

- Nicole to scope out locations in the John Forsyth Park area
- Focus on business sponsorships
- Need to create a budget with all desired costs detailed so that we can approach businesses and look into getting sponsors for each activity (eg. Bouncy castle = \$300.00, Food=\$1000.00, Face painting=250.00)
 - If we cannot get a sponsor for a specific activity, then we scale back the event by excluding that activity
- Potential date=Saturday, September 15, 2018



New Business

- Printing copies of the newsletter to have available for pick up at Library, Civic Leader Offices & possibly other locations (100 copies, depending on cost)
 - Andrea to look into costs of printing at Staples