



Minutes

Meeting called by: Glenn Churchill and Janelle Berard

Date & Time: January 16, 2018

Location: Louis Riel Library Community Room

Board Members

Glenn Churchill, Co-chair - Janelle Berard, Co-chair - Josée-Anne Le Dorze, Secretary - Dave Rheault, Treasurer - Lauren Himbeault, Website Director - Andrea Danelak, Communications Director - Eva Trachtenberg, Special Events Director - Claudia Singh, Volunteer Director - James Stefishen, Fundraising Director

Attendance - Executive Committee Quorum Present

Josée-Anne Le Dorze, Janelle Berard, James Stefishen, Dave Rheault, Glenn Churchill, Eva Trachtenberg

Christine Conway, Denisa Gavin-Koop, Nicole Hacault, Sandy Nemeth, Bryan Bishop, Jennifer Engbrecht, Barb Churchill

Public Presentation

- Verbal review of *Public Update January 16, 2018* document

Public Feedback

- Newsletter
 - Broadly supported by attendees
 - Ideas for content:
 - Coupon code from a different business each month
 - Updates from city councillors and other community leaders
 - Updates from school boards
 - Ways for people to get involved in the community (volunteering opportunities)
 - Consolidated lists of upcoming community activities for the quarter
 - Interviews with small business owners in the area (every edition featuring a new business)
- Events
 - Community Clean Up
 - Many organizations/groups in the community already organize their own clean ups



- City councillors, Dakota Community Club, Maple Grove Dog Park, many schools clean up their own school yards, Save Our Seine
- Collaboration/unified effort amongst all stakeholders
- Could organize event with interested schools
 - Clean-up could include dog waste pick up
- Canada Day Celebration
 - Broadly supported by attendees
 - Collaboration with the individuals who put on the fireworks display
 - Permits for city property use and noise permits will be required
 - Barbecue, bouncy castles
- Community Garage Sale
 - Broadly supported by attendees
 - One school group already interested in doing a bake sale fundraiser for an organization of choice as part of garage sale
- Other Feedback
 - When looking for volunteers, we can approach College Jeanne Sauve as their students get volunteering credits
 - Grants available from city councillors (Maple Grove Dog Park Owners Association recently received \$10,000 from Councillor Mayes for park improvements)
 - Block party toolkit on the website
 - giving residents the tools to organize one because many residents might not know where to start
 - Designated Block Party Day: encourage everyone to organize a block party on their street

Approval of Previous Minutes

- Minutes from January 4th meeting approved
- Content for social media: reminder that minutes from recent meeting are now available on the website with link to website

Standing Reports from Executive Committee Members

- Co-chair Glenn Churchill
 - Will follow with Simon Fuller to see if an article about RPSCA could be published in The Lance
 - Will apply for various grants once bank account is set up
 - Small city councillor grants that require us to submit a description of how the funds would be used and are then submitted for approval



- Fundraising Director James Stefishen
 - Presented *Growth Strategy* document
 - Collaboration with local businesses will allow RPSCA to grow
 - Mutual benefit for RPSCA and businesses
 - Has been proactive in approaching RPS and area businesses and introducing the RPSCA with the introduction letter created for this purpose
 - Plans on approaching all/most of the businesses south of Bishop Grandin on St. Mary's, St. Anne's and in between
- Events Director Eva Trachtenberg
 - Many ideas for events:
 - Food trucks for special events
 - Movie night in the park
 - Garage sale: reached out to Julie the organizer of last year's garage sale
 - BBQ with bouncy castle
 - Can raise money by charging a small fee for hot dogs or other food items

Motion to suspend further consideration of DCC proposal

- Janelle Berard moved that we suspend indefinitely further consideration of the possibility of collaborating with Dakota Community Center
 - Motion carried unanimously

Vote on draft constitution amendments

- Article 2 - Geographical Location
 - Motion to change east boundary from St. Anne's Road to the Seine River
 - Motion carried
- Article 4 - Membership
 - Motion to implement a membership fee
 - Motion failed
- Article 5 Section 3 - Election of Executive Officers
 - Motion to change executive officer term length to 2 years (following election in November 2018)
 - Motion carried
 - Motion to remove the requirement to have been a member of a subcommittee in order to qualify to run for role on Executive Committee
 - Motion failed
- Article 6 - Duties of Executive Officers



- Section 4 - Motion to change Communications Officer Role Profile (add a point regarding Media Contact, transfer maintenance of voting member list to secretary)
 - Motion carried
- Article 7 Section 2 - General Membership meetings
 - Motion to specify that general membership meetings will be held monthly
 - Motion carried
 - Motion to lower the number of members required to request a special membership meeting to 15
 - Motion carried
 - Motion to add that notification of AGM will include agenda for the meeting
 - Motion carried
- Article 10 - Dissolution
 - Motion to add that any remaining funds after dissolution vote will be donated to charity chosen by majority vote of those present at dissolution meeting
 - Motion carried

Motion to Open a Bank Account at Caisse

- Dave Rheault moved that we open bank account at Caisse
 - Motion carried unanimously
- Signors on the account will be both co-chairs, secretary and treasurer (as per draft constitution)
 - Glenn Churchill
 - Janelle Berard
 - Josée-Anne Le Dorze
 - David Rheault
- Any two of above signors required for a transaction

First Newsletter

- Agreement with all above suggestions for newsletter

Community Clean Up

- Janelle Berard moved to create a subcommittee to organize the event
 - Motion carried with majority vote
- Logistics
 - Sign up via website?



- Allowing people to pick their clean up area or designating specific public area for clean-up (such as the walk/bike paths)
- BBQ following the clean-up with prizes for attendees
 - Consider approaching local businesses for sponsorship of food
 - Qualico has a portable BBQ for community use that can be signed out
- Eva to contact Take Pride Winnipeg
- Josée & James volunteered to be a part of Clean-up subcommittee (James as contact for businesses)
 - In following weeks, will seek interested community members to join subcommittee (via email, social media, website)

Action Items

- Bank account
 - Josée to finalize minutes and get required signatures
 - Dave to bring required documents to Caisse to begin process for opening bank account and advise on next steps
- Constitution
 - Janelle and Glenn to make changes to draft Constitution document as per above and provide second draft for distribution
- Clean-Up
 - Eva to oversee subcommittee
 - Eva to reach out to Take Pride Winnipeg
- Newsletter
 - Andrea to oversee creation of first newsletter as per above suggestions with first edition release date tentatively scheduled for early March